



IHMCS Advisory Council Meeting Minutes December 8, 2005

Attending: Ken Horst, Ted Ceglia, Cheri Gardner, Jane Victorey, Mark Ebel, Tim Benz, Ann Olson

Principal's Report: Cheri reports attendance is 325 and holding. We will lose a couple of students after the Christmas break, but are adding a couple of new students to the school.

Cheri and Jane attended Law Day sponsored by the Archdiocese. Topics included Special Education, Harassment, Abuse and Unemployment Law.

VIRTUS packets will be distributed to all school and religious education families after January, 2006.

IHMCS is part of the Archdiocesan marketing plan for Catholic Schools. Each school is asked to pay \$1.25/student toward to costs of the program.

We have a replacement for Lisa Feyen during her maternity leave.

Donald's is using IHMCS as a model when guiding schools on uniform policy.

Policy/Evaluation: Ann arranged a meeting with Brad and John Banovetz of McKinsey & Co. who is helping Risen Christ (Minneapolis) with their strategic plan. We may need to develop a policy on early or sudden withdrawal of students regarding tuition balance, fees, etc.

Finance: The finances continue to remain positive. Grand Celebration appears will come in above forecast. Tuition collections remain very strong, delinquencies are minimal. Ted distributed a table with all tuitions from the Catholic elementary school in our deanery. Please review this prior to the January meeting. At the January meeting, we will make a recommendation for 2006-07 tuition levels.

Development: Mark and Brad met with Ken Horst to discuss ways to integrate Long Range Planning, Marketing and Development (see LR Notes).

PR/Marketing: Pax Christi Catholic School Fair is January 21-22. Marketing materials are being updated by Dave Ahlers with new statistics, etc. The committee continues to track leads and prospective families.

Long-Range/Strategic Planning: Brad met with Cheri on initial priorities. Some topics were accreditation and the importance of a strategic plan in the process. We may need to gather some additional information to pursue this area.

Ken, Mark and Brad met to discuss synergies of the Long Range Planning, PR/Marketing and Development areas. More discussion will be needed, but this was a good first step.

Brad and Ted met on the long range financial planning of IHMCS, including tuition levels and strategies. More work will be done in this prior to our January, 2006 meeting.

Home and School: The Grand Celebration was a great success. Revenue appears to be above projections and expenses are in line with budget. The Faculty/Staff Christmas party is December 19 and plans are well underway for volunteers. The yearbook project is nearly complete. Initial order may be 1,000 copies.

Next meeting: January 11, 2006 @ 6:00 p.m.